



UWTSD
**Students'
Union**

Student Trustee Opportunities

UWTSD Students' Union
are looking for two additional
Student Trustees to add to our
Trustee Board to help guide and
oversee the development and
performance of our organisation.

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apply?**
ONLINE APPLICATION FORM



Introduction

UWTSD Students' Union are looking for two additional Student Trustees to add to our Trustee Board to help guide and oversee the development and performance of our organisation.

We believe in student leadership and we already have two elected student trustees, and four elected sabbatical trustees, but this year (for the first time), we are looking to appoint two additional student trustees to our Board.

The Trustee Board exists to make sure that the Students' Union is running properly, looking after its resources and people and working for the benefit of students at UWTSD. Student Trustees will join our Board to help guide and shape the work of the organisation, to monitor its performance and legal compliance and help it plan effectively.

The new Student Trustees will bring new ideas and fresh opinions to Board; in return they will receive comprehensive training and will have great experience for their CV and future employment interviews. If you are interested in applying please read the role description (Page 3) and the person specification (Page 5) and fill in this online application form.

[Online application form](#)

The closing date for applications is Friday 28 May 2021 at 11am.

The Students' Union particularly welcomes applications from students studying on UWTSD's London or Birmingham campuses.

In order to be eligible for these roles you need to be:

A registered UWTSD student

Meet the Charity Commission's eligibility rules for trustees

[Read them here](#)

It is recommended that all applicants read the Charity Commission's guide to being a trustee.

[The Essential Trustee](#)

If you'd like to discuss these roles with someone in the Students' Union please contact Steve or James.

Steve Ralph
Chief Executive
steve.ralph@uwtsd.ac.uk

James Mills
Group President
james.mills@uwtsd.ac.uk

Role Description

Position
Student Trustee (Appointed)
Responsible to
Board of Trustees; Charity Commission
Salary
Unremunerated voluntary position but qualifies for reasonable expenses in line with Students' Union expenses policy.
Period of office
One Year appointment, may be appointed by the Board for an additional year.
Key relationships
Sabbatical Trustees, Student Trustees, External Trustees, Students' Union Chief Executive and Business and Finance Manager.

Main Purpose of Role

The Board of Trustees shall be responsible for the management and administration of the Union and (subject to the Education Act and Trinity Saint David Students' Union's Constitution and its Bye-Laws) may exercise all the powers of the Union.

The Board's powers under Article 34 of the Students' Union Constitution shall include but not be limited to responsibility for: the governance of the Union; the budget of the Union; and the strategy of the Union.

Main Responsibilities and Duties

Main Responsibilities

Ensure that the work of the Students' Union reflects its aims, mission and values and is of benefit to all students at UWTSD.	Ensure that the Students' Union operates in an effective, responsible and accountable manner within the legal and financial requirements of a charitable organisation.
Determine the overall strategic direction of the Students' Union and develop the organisation in line with the principles of good governance.	Maintain sound financial oversight and control of funds and resources to ensure that the organisation remains viable.
Assist the development of the Students' Union by overseeing clear strategic planning based on a coherent understanding of the environment in which the organisation operates.	Identify and oversee the management of significant financial, legal or other risk to the Students' Union.

Specific Duties

Attend at least four meetings of the Trustee Board per academic year. Options for attendance include by electronic means.	Read thoroughly in advance of meetings all papers sent out for discussion and prepare ideas and contributions.
In conjunction with other Board members, set the direction for staff and make decisions on matters relating to the strategy, policy, financing and functioning of the Students' Union.	Monitor the performance of the Students' Union using key performance indicators, project reports and management accounts.
In conjunction with other Board members, set strategic objectives for, and review the work of, the Students' Union Chief Executive.	Participate in sub-committees and project groups relevant to your expertise.
Participate in the recruitment of Board members and Students' Union staff as required.	Be involved in matters of appeals as required by the governing document.
Undertake induction and any other training identified to support you to carry out the above duties.	Promote the values and work of the Students' Union, and act in its best interests, at all times.
Fulfil such other duties and assignments as may be required from time to time by the Trustee Board.	

Person Specification

Requirements	Essential	Desirable
Enthusiasm for the values of Trinity Saint David Students' Union as a democratic, participative, student-led organisation	X	
Commitment to devoting necessary time and attention to the role of Student Trustee	X	
Ability to think strategically		X
Understanding of the role of Student Trustee, including legal and financial responsibilities (although full training is provided)		X
Ability to work effectively as a member of a team with diverse levels of experience	X	
Ability to make and express independent judgements	X	
Ability to communicate effectively	X	
Commitment to adhere to Nolan's seven principles of public life – selflessness, integrity, objectivity, accountability, openness, honesty and leadership.	X	
Knowledge and experience of previous trusteeship or relevant other similar role		X
Experience of studying on UWTSD campuses in one of Cardiff, Birmingham or London OR experience of studying as a part-time or distance-learning student	X	
Understanding of issues relating to societal inequality		X
Ideas relating to increasing student engagement and developing membership led activities		X