**AGM Motion Template** 

**All Motions must be submitted through to** [**StudentVoice@uwtsd.ac.uk**](mailto:StudentVoice@uwtsd.ac.uk) **by the Motion Deadline - any late submissions will not be accepted.**

If you have an idea for a new campaign, a political stance, or a new policy, you can submit a Motion to AGM. On the next page is the submission form; please read through the guidance below carefully. The Motion must be made in the format below or it will not be accepted.

**Motion Guidelines**

|  |  |
| --- | --- |
| **Motion Title** | * The title for your Motion. |
| **Union Believes** | * This section includes information on what is happening across the union, the university, or the wider world. * It should include references to government documents, relevant policies, constitution etc. * It needs to written in a clear and concise manner for all those who read it. * Why is it important to students? |
| **Union Further Believes** | * Sometimes motions have more information, or there is another way that the issue impacts students that the AGM need to be aware ofl. |
| **Union Resolves** | * This is the part where your idea comes in. * Write about what changes you want to see, what you want to mandate officers to do, and what are the expected outcomes. * If you are mandating officers to act on something, you should include this here as well. |
| **Proposed By** | * Enter your name |
| **Seconded By** | * Enter the name of any other student who has agreed to second this Motion |

In some cases, where Motions do not appear to provide a course of action for the Students’ Union, or are not laid out in a clear manner, they will not be taken forward to the Annual General Meeting.

For any assistance in submitting your Motions, please get in touch with the Student Voice Team at [StudentVoice@uwtsd.ac.uk](mailto:StudentVoice@uwtsd.ac.uk).

**Your Motion**

|  |  |
| --- | --- |
| **Motion Title** |  |
| **Union Believes** |  |
| **Union Further Believes** |  |
| **Union Resolves** |  |
| **Proposed By** |  |
| **Seconded By** |  |

Once you have completed your Motion, please email it to the Student Voice Team at [StudentVoice@uwtsd.ac.uk](mailto:StudentVoice@uwtsd.ac.uk).