**Carmarthen Campus Council**

**Monday 22/11/2021**

Location/Link: Teams - [Click here to join the meeting](https://eur01.safelinks.protection.outlook.com/ap/t-59584e83/?url=https%3A%2F%2Fteams.microsoft.com%2Fl%2Fmeetup-join%2F19%253ameeting_MjQwNzc2ZjYtM2MwOS00ODUyLWFkNTYtY2NmN2U3NjMyZTkz%2540thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%25224e0f11f9-046e-4505-9cb8-db2152311e21%2522%252c%2522Oid%2522%253a%25223f90e213-6015-4c04-9247-bad7d8ca7a34%2522%257d&data=04%7C01%7CRebecca.Crane%40uwtsd.ac.uk%7C0b592d1585c34e850d7308d9a04d2f90%7C4e0f11f9046e45059cb8db2152311e21%7C0%7C0%7C637717075626621805%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=1P%2BR2n60baywxgYQ9cjkuQyRqBdLiUw4kJGyZdA3MQA%3D&reserved=0)

**Agenda**

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| --- | --- | --- | --- |
| **Item Number** | **Agenda Item Title** | **Page Number/Link** | **Purpose** |
| 1 | Welcome and Introductions | Verbal | N/A |
| 2 | Apologies | Verbal | Information |
| 3 | The Minutes of the Previous Council | 4 | Approval |
| 4 | Actions of the Previous Council | 8 | To Consider |
|  |  |  |  |
| 5 | Chairpersons Update | Verbal | Information |
| 6 | Discussion Item - Terms of Reference | [View Council Byelaws](https://www.uwtsdunion.co.uk/bye-laws#Campus%20Student%20Council) | To Consider |
| 7 | Discussion Item – Nominate Union Council Representatives | Verbal | Approval |
| 8 | Discussion Item – QAA Student Written Submission. | Verbal | To Consider |
|  |  |  |  |
| 9 | Campus President Manifesto Report | [View Manifesto Tracker](https://www.uwtsdunion.co.uk/liam) | Approval |
| 10 | Part Time Officer Update | Verbal | Information |
| 11 | To make Gender Identity Officer include Intersex Students by Jennifer Sargisson | [View Idea](https://eur01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.uwtsdunion.co.uk%2Fthestudentvoice%2Fto-make-gender-identity-officer-include-intersex-students&data=04%7C01%7CRebecca.Crane%40uwtsd.ac.uk%7Ca082a84bb2c54ea188eb08d9a5e9c90d%7C4e0f11f9046e45059cb8db2152311e21%7C0%7C0%7C637723245773540209%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=A%2BE4D9IkOkA7N%2FMYbFuWYL6OjRVTlL5fhJnHCfPEhvY%3D&reserved=0) | Approval |
| 12 | To update the LGBT+ officers (open & women) to be display Queer in it title by Jennifer Sargisson | [View Idea](https://eur01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.uwtsdunion.co.uk%2Fthestudentvoice%2Fto-update-the-lgbt-officers-open-women-to-be-display-queer-in-it-title&data=04%7C01%7CRebecca.Crane%40uwtsd.ac.uk%7Ca082a84bb2c54ea188eb08d9a5e9c90d%7C4e0f11f9046e45059cb8db2152311e21%7C0%7C0%7C637723245773540209%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=7ZzGCH3zE1NSIvBomsqu3L9O4MYApjo9eagLelX9p38%3D&reserved=0) | Approval |
| 13 | Opt in/out system for physical/printed Lecture Handouts by Tamara Bowie | [View Idea](https://eur01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.uwtsdunion.co.uk%2Fthestudentvoice%2Fopt-in-out-system-for-physical-printed-lecture-handouts&data=04%7C01%7CRebecca.Crane%40uwtsd.ac.uk%7Ca082a84bb2c54ea188eb08d9a5e9c90d%7C4e0f11f9046e45059cb8db2152311e21%7C0%7C0%7C637723245773550169%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=9yyOzf3UYk3wwubGkNmVkiCpSsi2g2LbOUPcBgsM8Ic%3D&reserved=0) | Approval |
| 14 | To update the pregnancy policy to be more inclusive to trans-men and non-binary student by Jennifer Sargisson | [View Idea](https://eur01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.uwtsdunion.co.uk%2Fthestudentvoice%2Fto-update-the-pregnancy-policy-to-be-more-inclusive-to-trans-men-and-non-binary-student&data=04%7C01%7CRebecca.Crane%40uwtsd.ac.uk%7Ca082a84bb2c54ea188eb08d9a5e9c90d%7C4e0f11f9046e45059cb8db2152311e21%7C0%7C0%7C637723245773550169%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=%2FZuIdkvO5x06tywOVggjmwyfzavw%2BSZm%2FWzmTUsIshs%3D&reserved=0) | Approval |
| 15 | Softwear support by Isabella Poh | [View Idea](https://eur01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.uwtsdunion.co.uk%2Fthestudentvoice%2Fsoftwear-support&data=04%7C01%7CRebecca.Crane%40uwtsd.ac.uk%7Ca082a84bb2c54ea188eb08d9a5e9c90d%7C4e0f11f9046e45059cb8db2152311e21%7C0%7C0%7C637723245773550169%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=C7wBDk3ja1AGDliBNxiLWFtbPNg%2FKjKkMBPCwgyiEbE%3D&reserved=0) | Approval |
| 16 | President Manifesto Timeline by Anonymous | [View Idea](https://eur01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.uwtsdunion.co.uk%2Fthestudentvoice%2Fpresident-manifesto-timeline&data=04%7C01%7CRebecca.Crane%40uwtsd.ac.uk%7Ca082a84bb2c54ea188eb08d9a5e9c90d%7C4e0f11f9046e45059cb8db2152311e21%7C0%7C0%7C637723245773560124%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=Cchr6sG9t7%2B5T8Dw9TQ6bNLas%2F5CtxRxl1loehZ3uUU%3D&reserved=0) | Approval |
| 17 | Introduction of \*NEW\* Part-Time Officer Role by Anonymous | [View Idea](https://eur01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.uwtsdunion.co.uk%2Fthestudentvoice%2Fintroduction-of-new-part-time-officer-role&data=04%7C01%7CRebecca.Crane%40uwtsd.ac.uk%7Ca082a84bb2c54ea188eb08d9a5e9c90d%7C4e0f11f9046e45059cb8db2152311e21%7C0%7C0%7C637723245773560124%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=HgHMw34Hbjxj34%2FJRP5HvZNNPTcfIKRVkjUe4k%2BNgNE%3D&reserved=0) | Approval |
| 18 | Union Organising by Anonymous | [View Idea](https://eur01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.uwtsdunion.co.uk%2Fthestudentvoice%2Funion-organising&data=04%7C01%7CRebecca.Crane%40uwtsd.ac.uk%7Ca082a84bb2c54ea188eb08d9a5e9c90d%7C4e0f11f9046e45059cb8db2152311e21%7C0%7C0%7C637723245773570079%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=59PLMEvTS3MYZZpTvNJTVC1%2FlgAHebdvyxydAGDDH%2Bw%3D&reserved=0) | Approval |
| 19 | [The need of reduction in transportation system for all students](https://www.uwtsdunion.co.uk/thestudentvoice/the-need-of-reduction-in-transportation-system-for-all-students)  by Anonymous | [View Idea](https://www.uwtsdunion.co.uk/thestudentvoice/the-need-of-reduction-in-transportation-system-for-all-students) | Approval |
| 20 | Any Other Business | Verbal | To Consider |
| 21 | Closing Remarks  Date of Next Council:  07/02/2022 | Verbal | Information |

**Membership**

1. Vanessa Liverpool (Chair and Group President) – VL
2. Becky Bush (Campus President) – BB
3. Anna Holland (LGBT+ Officer - Open Space) - AH
4. Christine Joy (Mature Students’ Officer/ IMH Student Voice Rep) - CJ
5. Lauren Thomas (IEH Student Voice Rep) - LT

**SU Staff Observing**

Rebecca Crane (Secretary/Student Voice Coordinator) - RC

Euan Morrison (Student Voice and Advocacy Manager) - EM

Taz Jones (Head of Membership Services) - TJ

**Council Glossary**

Actions – The tasks that the members of council were set at the previous council to complete before this council. The chairperson will go through each action and the council will receive updates from those involved with the action. Members of council can ask questions or debate the progress and outcomes of these.

Agenda – The plan for the meeting.

Any Other Business – Council members can add additional things to the agenda to discuss with or inform the other members. It is best to let the Chairperson know about this in advance.

Apologies – These are the members who informed the Chair or Secretary that they would be absent in advance of the meeting. They will be recorded in the minutes as having sent their apologies. Those who did not send apologies will not be listed in the minutes.

Approval – The agenda item requires a vote.

Consider – Members of council can ask questions or debate the matter.

Policy Ideas – These are submitted on the Big Ideas Platform by students. Council members debate the idea and vote on whether to adopt the idea and refer it to Students’ Union Council for discussion and decision.

Chairperson - The Group President, or an alternative Full Member designated by them.

Information – The agenda item is there for your information and does not require a vote.

Manifesto Report – The President updates council on their progress against the work that they set out to achieve at the start of the year. Council members can ask questions and debate outcomes and progress of these points.

Verbal – The person responsible for the agenda item will speak on it rather than present a paper.

The Minutes of Previous Council.

**Carmarthen Union Council Minutes – 23/2/2021.**

**In attendance:**

Georgia Thomas (Chair) (GT) – Carmarthen President

Tammy Bowie (TB) – Lampeter President

Carly Lee (CL) – Student Engagement Officer

Martyn Lee (ML) – Volunteering and RAG Officer

Faye Brightman (FB) – Gender Identity Officer

Rebecca Palmer (RB) – Postgraduate Students Officer

Tomos Morris (TM) – Sports Club Officer

Lauren Thomas (LT) – Student Voice Rep

**Students’ Union Staff**

Taz Jones (TJ) - Head of Membership Services

Euan Morrison (EM) (Minutes) - Student Voice & Advocacy Coordinator

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| Agenda | Purpose | Minutes |
| 1. Welcome | Info | GT welcomed everyone to the meeting and invited all attendees to introduce themselves. |
| 1. Apologies | Info | Bronwyn Mosey - Volunteer and RAG Officer |
| 1. Terms of Reference   A reference point for everyone who is attending; more information is here on our website and further in the agenda pack. | Info | GT presented the Terms of Reference to the group and explained some of the key points. No questions asked. |
| 1. Notes from previous council   Any minutes taken from the last council | Vote | There were no notes available from the previous campus council. No vote was taken. |
| 1. Actions from last time   Any Actions created at the last council | Info | There were no Actions remaining from the previous campus council. |
| 1. Memorandum & Articles of Association   The ‘Memorandum & Articles of Association’ is the union’s governing document. We’ve made some changes for you to approve. | Vote | GT presented the updated Memorandum and Articles of Association and explained the changes made and the process that had been followed. No questions were asked. The Council went to a vote to approve them.  Result:  For: 5  Against: 0  Abstain: 1  The Memorandum and Articles of Association were approved. |
| 1. Union Council Election   You can stand for a place on Union Council | Vote | GT explained that Carmarthen Campus Council had to vote to send 5 representatives to sit on the Union Council. GT invited the members to consider the positions and put themselves forward if they wished to. CL, RP and LT all put themselves forward and individual elections held.  Election of Rebecca Palmer:  For- 5  Against- 0  Abstain - 0  Election of Carly Lee:  For - 5  Against - 0  Abstain - 0  Election of Lauren Thomas:  For - 5  Against - 0  Abstain – 0  CL, LT and RP were all duly elected to Union Council. |
| 1. Sabbatical Officer Update 2. Update from Officer 3. Questions from attendees 4. Vote | Vote | GT delivered their Officer Update.  GT started by highlighting the work undertaken by the University and Students’ Union in securing Rent Rebates for students unable to return to accommodation. GT also reflected on the work that the University had been able to complete over the recent months in relation to the improvements to accommodation based on student feedback.  GT explained that some work had begun, and was still in its very early stages to focus on improving the student experience for parents and carers. CL offered to help GT with this.  GT discussed the ‘Welsh Campaign’ that was due to be launched as part of efforts to promote the Welsh language among UWTSD students.  The group then were asked for questions. TM and FB discussed the concerns raised by students based on campus around the level of communication that had been received by those still in halls over this period in relation to the rent rebates. Students had reported that more contact would have been preferable.  The group also discussed that students across the campus had financial concerns. GT reminded students of the other support available as well as the rebates.  For - 5  Against - 0  Abstain – 0  The Report of GT was approved. |
| 1. Submitted Ideas 2. To use the correct word regarding sex or gender in university provided / source information   <https://www.uwtsdunion.co.uk/thestudentvoice/to-use-the-correct-word-regarding-sex-or-gender-in-university-provide-source-information> | Vote | GT spoke on this issue and explained the idea and the context in which it had arisen. No questions were asked.  For - 5  Against - 1  Abstain – 0 |
| 1. AOB   a) Annual AQR Survey | Info | GT reminded all councillors to complete the AQR survey.  CL stated that students had experienced some difficulties accessing learning support. GT offered to meet and discuss the matter outside of the meeting.  FB revealed that some students have had been unhappy with porters entering the accommodation blocks unannounced. GT explained that they should have received prior notice.  **Action - GT to speak to operations regarding this issue.** |
| 1. Date of next meeting; Union Council: TBC |  | GT thanked everyone for attending and ended the meeting. |

Actions from previous Council

1. GT to speak to operations regarding issue of porters entering accommodation blocks unannounced.