**Carmarthen Campus Council**

**Tuesday 03/05/2022**

Location/Link: Teams - [Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19:meeting_YTYzMWYxNGYtN2MyMi00YmNkLTgzMzktMWI0M2YwNzhlNTQ0@thread.v2/0?context=%7b%22Tid%22:%224e0f11f9-046e-4505-9cb8-db2152311e21%22,%22Oid%22:%223f90e213-6015-4c04-9247-bad7d8ca7a34%22%7d)

**Agenda**

|  |  |  |  |
| --- | --- | --- | --- |
| **Item Number** | **Agenda Item Title** | **Page Number/Link** | **Purpose** |
| 1 | Welcome and Introductions | Verbal | N/A |
| 2 | Apologies | Verbal | Information |
| 3 | The Minutes of the Previous Council | 4 | Approval |
| 4 | Actions of the Previous Council | 6 | To Consider |
| 5 | Discussion point: AGM | Verbal | Information |
|  |  |  |  |
| 6 | Chairpersons Update | Verbal | Information |
|  |  |  |  |
| 7 | Campus President Manifesto Report | [View Manifesto Tracker](https://www.uwtsdunion.co.uk/becky) | Approval |
| 8 | Part Time Officer Update | Verbal | Information |
| 9 | Increase the number of gender-neutral bathrooms on campuses (not just within the SU) | [View Idea](https://www.uwtsdunion.co.uk/thestudentvoice/increase-the-number-of-gender-neutral-bathrooms-on-campuses-not-just-within-the-su) | Approval |
| 10 | Hidden disabilities | [View Idea](https://www.uwtsdunion.co.uk/thestudentvoice/hidden-disabilities) | Approval |
| 11 | Helping the university help students. | [View Idea](https://www.uwtsdunion.co.uk/thestudentvoice/helping-the-university-help-students) | Approval |
| 12 | Reporting systems within the Student Union | [View Idea](https://www.uwtsdunion.co.uk/thestudentvoice/reporting-systems-within-the-student-union) | Approval |
| 13 | Reopening of XTension | [View Idea](https://www.uwtsdunion.co.uk/thestudentvoice/reopening-of-xtension) | Approval |
| 14 | SU Bar | [View Idea](https://www.uwtsdunion.co.uk/thestudentvoice/su-bar) | Approval |
| 15 | Any Other Business | Verbal | To Consider |
| 16 | Closing Remarks  Date of Next Council:  This is your last counil for this academic year. | Verbal | Information |

**Membership**

1. James Barrow (Chair and Lampeter President) - JB
2. Becky Bush (Campus President) - BB
3. Christine Joy (IMH Student Voice Rep/ Mature Students Officer) - CJ
4. Anna Holland (LGBT+ Students Officer Open Space) - AH
5. Lauren Thomas (IEH Student Voice Rep/ Parent and Carers Officer) - LT
6. Ash Lewis (Gender Identity Officer) - AL
7. Jenna Jackson (Wellbeing Officer) - JJ

**SU Staff Observing**

Rebecca Crane (Secretary/Student Voice Coordinator) - RC

Euan Morrison (Student Voice and Advocacy Manager) - EM

Taz Jones (Head of Membership Services) - TJ

**Council Glossary**

Actions – The tasks that the members of council were set at the previous council to complete before this council. The chairperson will go through each action and the council will receive updates from those involved with the action. Members of council can ask questions or debate the progress and outcomes of these.

Agenda – The plan for the meeting.

Any Other Business – Council members can add additional things to the agenda to discuss with or inform the other members. It is best to let the Chairperson know about this in advance.

Apologies – These are the members who informed the Chair or Secretary that they would be absent in advance of the meeting. They will be recorded in the minutes as having sent their apologies. Those who did not send apologies will not be listed in the minutes.

Approval – The agenda item requires a vote.

Consider – Members of council can ask questions or debate the matter.

Policy Ideas – These are submitted on the Big Ideas Platform by students. Council members debate the idea and vote on whether to adopt the idea and refer it to Students’ Union Council for discussion and decision.

Chairperson - The Group President, or an alternative Full Member designated by them.

Information – The agenda item is there for your information and does not require a vote.

Manifesto Report – The President updates council on their progress against the work that they set out to achieve at the start of the year. Council members can ask questions and debate outcomes and progress of these points.

Verbal – The person responsible for the agenda item will speak on it rather than present a paper.

Minutes of previous Council

Carmarthen Campus Council - 07/02/2022

This council did not reach quoracy, because of this there are no formal meeting minutes. However, campus president Becky still had a discussion with those students who attended, and notes of this discussion can be seen below.

**In attendance:**

Becky Bush (Carmarthen Campus President) - BB

Christine Joy (Mature Students Officers/SVR) - CJ

Lauren Thomas (Student Parent/Carer Officer/SVR) - LT

Anna Holland (LGBT+ Open Space Officer) - AH

**Students in attendance who have submitted Big Ideas:**

Bronnie Caine - BC

**Students’ Union Staff:**

Taz Jones (Head of Membership Services) - TJ

Euan Morrison (Student Voice & Advocacy Coordinator) - EM

Rebecca Crane (Student Voice Coordinator) Minutes – RC

**Apologies**: Ashely Lewis sent their apologies.

**Welcome and Introductions:**

BB welcomed everyone and thanked them for attending. She explained although the council did not reach quoracy that an informal discussion would still take place. However, no voting could go ahead.

BB asked everyone to introduce themselves.

All students introduced themselves and their role as part-time officers.

BB read out previous actions and talked through them. One action was to get in touch with a particular part-time officer about her mental health campaign, however this part-time officer is no longer in position. BB did state that the mental health campaign is now rescheduled, and students should see it advertised shortly.

BB discussed her manifesto tracker.

BB then asked all PTOs to give an update on what they are doing.

PTOs updated.

LT is working on having a baby room on Carmarthen campus which has a safe space for parents/carers to go to when they have no option for childcare, but need to be at university. This room would have different supplies in it such as wipes, nappies and bottle warming facilities etc.

LT also said they were looking at possibly messy play activities.

CJ is working on a swap shop event to reduce clothing waste and to encourage people to recycle and reuse clothing. CJ has already come up with a proposal form with BB and RC about this, which is currently being looked at to decide when this event can take place.

CJ is also a student voice rep, and mentioned something students have been wondering about and if it could be changed. They mentioned that Bing is the default browser, and with many students using Google Scholar, why can’t the default be changed to Google? They also mentioned how, when using Microsoft package, they change the language to English UK, and it auto changes back to English US which causes spelling issues for students, especially those with Dyslexia.

**BB actioned herself to check with IT about Bing being default browser and also why Word changes to English US instead of English UK, confusing for students who have dyslexia etc.**

AH is looking into ideas that the SU could do for Pride, as well as an idea around safe space signage for LGBTQ+ students on campus.

BB then moved on to discuss big ideas; each idea was read through and left as information for when students can hopefully vote at Union Council on them.

BC explained their idea about gender neutral toilets in more depth. They mentioned specific toilets which are floor to ceiling, and still respect others' privacy.

There was also talk amongst PTOs regarding vending machines for period products etc. BB and TJ mentioned that the SU have put some supplies in bathrooms but are planning on providing a box full of different items for students to use, products that are suitable for different people's needs such as moon cups.

BB acknowledged the need/want for gender neutral toilets and actioned herself to meet with the provost and estates about gender neutral toilets being installed at Carmarthen.

BB mentioned Gwilym’s Carmarthen meal to meet more students and bring more community to campus. There was nothing completely finalised around this, but BB wanted to mention it so students knew this would be coming up.

BB thanked everyone and said that due to not hitting quoracy, this Council as a formal meeting will be postponed to the next proposed council on 07/03/2022

Actions from previous meeting

* BB actioned herself to check with IT about Bing being default browser and also why Word changes to English US instead of English UK, which is confusing for students who have dyslexia etc.